



ST. PETER'S
Anglican Primary School



Position Description
Band Conductor
Part time - 0.4 FTE



Vision

- St Peter's will strive to provide an inspiring, nurturing and dynamic learning environment, underpinned by Christian faith and with a focus on a strong academic curriculum.

Motto

- Life through Christ

We seek to achieve the following goals:

- Appoint exemplary Christian classroom and specialist teachers
- Pursue academic excellence
- Promote in students a love of learning, pride in their individual and collective achievement, and a strong work ethic
- Encourage students to fully extend their skills and talents, and to constantly challenge the limits of their abilities
- Develop superior skills and knowledge in Information Technology
- Provide opportunities for students to develop a high level of proficiency in Sport, Debating, Public Speaking and Creative and Performing Arts
- Commit to a nurturing system of pastoral care that is dedicated to the support of individual students and their families
- Develop in students a strong sense of service to others and to the community

We encourage all our students to:

- Develop an understanding of the Gospel message and the impact of serving God in their lives
- Develop their full intellectual, social and physical abilities
- Think critically and creatively
- Develop enthusiasm and respect for learning
- Show respect for and courtesy towards others
- Learn the value of working together
- Learn to appreciate the importance of service to others
- Show initiative and develop qualities of leadership within the school and wider community
- Develop a global perspective and the ability to adapt to change
- Appreciate the joy of living in a spirit of thankfulness to God



Role Description

Responsible to: Deputy Head

Effective Date: Term 4, 2017 or 2018

Main Objective: The purpose of our Band Conductor is to provide band tuition, ensembles and support in the area of music and band at St Peter's. This position will also work closely with the music staff.

FTE: Permanent part time – position
0.4 FTE – 2 days per week – ideally Monday and Tuesday

Hours: Monday 8.00 am – 5.00 pm
Tuesday 8.00 am – 5.00 pm
(Note: these hours cater for band rehearsals and a staff meeting)

Salary: The industrial Instrument that currently applies to this position is
"Independent Schools (NSW) Teacher (Hybrid Model) Multi-Enterprise Agreement 2017"

Dress Code: St Peter's Anglican Primary School requires staff to dress in a professional manner, fitting of an independent school. Further details will be provided to the successful applicant.



Major Responsibilities:

The Band Conductor will be required to provide band tuition, ensembles and support in the area of music and band at St Peter's. This position will also work closely with music staff and the Deputy Head. The Band Conductor is responsible for conducting weekly rehearsals during school terms as follows:

Junior Band	Tuesday	8.00 am – 8.45 am
Senior Band	Wednesday	3.15 pm – 4.30 pm

Selection Criteria:

Essential Criteria

- Experience in music tuition for woodwind and/or brass instruments
- Demonstrated experience in conducting Junior and Senior bands and ensembles
- Passion in the area of music
- Experience in supporting the needs and goals of individual students
- Highly developed communication and interpersonal skills with the ability to work collaboratively and build positive relationships with students, staff and parents
- High level of initiative and enthusiasm
- Strong interpersonal and communication skills
- Self-motivated with the ability to work within a team or autonomously
- Be a committed Christian and an active member of a church

Specific Responsibilities

- Select appropriate repertoire for primary school students
- Provide group tutorials for woodwind and/or brass instrument
- Conduct regular weekly rehearsals for the Senior and Junior bands
- Prepare the Bands for concerts, assemblies and other school events at the direction of the School Executive
- Organise and run an annual Band Day during a school holiday break
- Maintain records of student progress and attendance in the Band program
- Maintain an inventory of school Band instruments and repairs
- Maintain a library of repertoire and comply with the Australian Copyright Act
- Regularly communicate Band information to parents and caregivers and the school community
- Work with relevant staff to extend and build upon the co-curricular offerings of the school in the area of Music and peripatetic tutoring.



Specific WHS Responsibilities

You have a responsibility under WHS legislation to take care of your own health and safety at work. It is also your responsibility to ensure that your activities do not adversely affect the health and safety of other persons – for example your co-workers, students, parents or other persons that you may come into contact with at work.

You must cooperate with St Peter's Anglican Primary School to ensure that your workplace is safe and without risk to health. This includes, but is not limited to:

Employees will:

- Take reasonable care for their own health and safety while at work
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons
- Cooperate and comply with any reasonable policy or procedure of St Peter's Anglican Primary School in relation to health or safety in the workplace
- Report all incidents or hazards that may cause injury or illness, and any damage or maintenance requirements affecting the safety of the workplace or plant used at work
- Comply with all reasonable instructions from Managers in relation to health and safety issues at work
- Attend and participate in any training or in-service seminars arranged by the St Peter's Anglican Primary School to support the objectives of this Policy
- Use any personal protective equipment provided by the school to protect their safety and will ensure that they use this equipment correctly
- Engage openly with school personnel in any consultation on WHS issues or information brought to their attention, to assist the school
- Generally cooperate with St Peter's Anglican Primary School as required to enable compliance with the Law
- Meet the requirements of WHS legislation, a person trained in First Aid will be responsible for the provision of First Aid, as required
- Assist all people in the workplace should an emergency occur



Application Process

Applications for the position of a Band Conductor should include but not be limited to the following:

- Covering Letter
- Completed "Application for Employment" form – located on the schools website under employment
As part of the "Application for Employment" form, you will be required to provide the following information:-
 - Current written reference and/or contact details from Minister of Church currently attending
 - Written reference and/or contact details from current/past employers, colleagues
 - A statement of full employment history
 - A statement and proof of educational qualifications and professional memberships
 - Working With Children identification number
- Information which addresses the selection criteria as noted in the Position Description.
It is highly recommended that the selection criteria is addressed as it allows the Interview Committee to assess how you meet the criteria in a clear and concise way.
- Resume
- A statement of personal Christian faith

Applications marked CONFIDENTIAL should reach the Head of School no later than

4.00 pm – Friday, 11 August 2017

Mr Brendan Gorman

Head of School

St Peter's Anglican Primary School

PO Box 997

CAMPBELLTOWN NSW 2560

Email: employment@stpeters.nsw.edu.au

Short listed applicants will be contacted by telephone or email for an interview.

Confidential enquiries can be directed to Mr Brendan Gorman, Head of School by contacting the school on 4627 2990 or employment@stpeters.nsw.edu.au.