



Application

Form

Application Form Checklist

Please ensure you return the following with this application form

- Application Form fully completed. Thank you for your co-operation in completing this form. We value having accurate up-to-date information on our students.
- Your Application Fee.
- Photocopies of each of the following, if they have not already been sent to the School:
 - ✓ Student's Birth Certificate;
 - ✓ Latest Pre-School/School Report;
 - ✓ Year 3 and Year 5 NAPLAN test results for applications for entry into Years 4 to 6;
 - ✓ Any applicable legal papers, court orders or parenting agreement;
 - ✓ Any additional educational, developmental or medical assessment reports which are relevant to your child's educational needs (where applicable); and
 - ✓ Immunisation Certificate
- Type of Visa (No.)
 - ✓ Visa Documentation (if applicable)

Optional

- You may include a reference relating to you, the parents, from a Minister of Religion attesting to your affiliation with a local Church.

OFFICE USE ONLY

Date application received:

.....

Application Fee Receipt No.:

.....

Student No.:

.....

Application Prep (Pre-Kindergarten) to Year 6

Student Details

Surname Desired Year of Entry Grade

Given Names.....

Name you wish your child to be known as if different (e.g. "PJ")

Male Female Date of Birth Place or Country of Birth

Please list brothers/sisters who are attending or have attended St Peter's.....

Please list brothers/sisters who may enter in future years and years of entry desired

Marital Status of Parents Married Separated Divorced

Other Family Arrangements Please describe

Student's Citizenship/Residency Australian Citizen Permanent Resident of Australia Overseas Student

Religion..... Church Attended (if applicable).....

Present School (if applicable).....

Preference of Prep Class? (Please select one class) 2 days 3 days 5 days

Parent or Guardian Details

Father / Guardian 1

Full Name.....

Relationship to student.....

Address

..... Postcode

Phone (Home).....

(Work).....

(Mobile).....

Email.....

Profession/Occupation

Please indicate preference for recipient of correspondence Both Parents Father Mother

Mother / Guardian 2

Full Name.....

Relationship to student.....

Address

..... Postcode

Phone (Home).....

(Work).....

(Mobile).....

Email.....

Profession/Occupation

Medical Information

Fully Immunised Yes No Records Provided 18mths 4 years

Allergies No Yes (If yes, please specify).....

Has your child ever been treated or diagnosed as having Anaphylaxis? No Yes (If yes, please provide documentation)

Medical Information Cont.

Medical Problems No Yes

Please specify any medical history/problems the school should be aware of including any medication taken by the student (e.g. Epilepsy, Asthma, Vision or Hearing.)

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Physical Injuries or Disabilities Yes No

Please provide details if applicable

Developmental Needs Medical/Specialist Reports on your child (e.g. OT, Speech Therapy, Early Intervention. Please provide copies.) Yes No

Please Note

1. A Registration Fee of \$50.00 should accompany this Application. This fee is non refundable.
2. The last two school reports from the School presently attended should be attached (if applicable).
3. Before a place is offered, the School will invite you and your child for an interview.
4. Children wishing to enter Prep (Pre-Kindergarten) Class must be 4 years of age by 30 April of the year of entry.
5. Children wishing to enter Kindergarten must be 5 years of age by 30 April of the year of entry.
6. Prep (Pre-Kindergarten) Class is a per day charge and is billed on a Term basis.
7. If a place is offered, you will be requested to complete an Enrolment Form giving more detailed information and also to pay an Enrolment Fee. This amount is non refundable.

Payment of \$50.00 to complete this registration can be made by cheque or eftpos when lodging the form at the School Office. If mailing the application in, please include a cheque or you may prefer to phone our Corporate Office on 4628 0110 for credit card payments.

I understand that this registration does not imply acceptance of enrolment.

Date Parent/Guardian Signature.....

Questionnaire

1. How did you find out about this School? (Please ✓ any that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Personal Recommendation | <input type="checkbox"/> Personal Enquiry | <input type="checkbox"/> Previous experience with the School |
| <input type="checkbox"/> Newspaper advertisement | <input type="checkbox"/> Magazine or other article | <input type="checkbox"/> Contact with Broughton Anglican College |
| <input type="checkbox"/> Contact with St Peter's Church | <input type="checkbox"/> Other (Please specify) | |

2. What do you hope St Peter's will achieve for your child?

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3. How important are the following factors for you in considering a School for your child?

Please rate them as follows: **1** - Essential **2** - Very Important **3** - Significant **4** -Unimportant

- | | | |
|------------------------------|--|-------------------------------|
| [] Good discipline | [] Opportunities for parental involvement | [] Academic reputation |
| [] Christian environment | [] Extension opportunities for high achievers | [] Sporting opportunities |
| [] Location | [] Extra-curricular activities | [] Quality of teaching staff |
| [] Caring community | [] Physical appearance | [] Uniform |
| [] Facilities and resources | [] Availability and approachability of staff | [] Child's friendships |
| [] Level of fees | [] Support for slower learners | |

4. Please specify any unlisted factor(s) that has influenced you in choosing St Peter's.

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5. Is there any particular support that you would like the School to give to your child?

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Privacy of Information

The information requested in this form is required for the purpose of enrolment of a student to St Peter's Anglican Primary School. St Peter's Anglican Primary School has a Privacy Policy which sets out how the School uses and manages personal information provided to or collected by it.

The School is bound by the Australian Privacy Principles (APP) contained in the Commonwealth Privacy Act. In relation to health records, the School is also bound by the New South Wales Health Privacy Principles which are contained in the Health Records and Information Privacy Act 2002 (Health Records Act).

The School may, from time to time, review and update this Privacy Policy to take account of new laws and technology, changes to the School's operations and practices and to make sure it remains appropriate to the changing school environment.

Collection Notice

1. The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the student and to enable them to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health [and Child Protection]* laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a student to another school. This includes to other schools, government departments, medical practitioners, and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians.
7. The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
8. The School's Privacy Policy sets out how parents or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.
9. The School Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines and on our website. Photographs of student, staff and parents involved in School related activities such as sporting events, school camps and school excursions may be taken for publication in School newsletters and magazines and on our website. The School will obtain separate permission from the parent or guardian prior to publication if we would like to include photographs or other identifying material in promotional material for the school or otherwise make it available to the public such as on the internet. If you do not agree to this, you must advise the Head of School in writing. Each year we publish "Petros", the School Year Book, which is produced for the School community and extended families. This book will obtain photographs and personal information relating to your child, with class photographs and student work being published. By signing our Enrolment Conditions you are giving permission for your child to be included in "Petros".
12. We may include students' and students' parents' contact details in a class list and School directory.
13. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.

* As appropriate



ST. PETER'S
Anglican Primary School